

**MINUTES OF THE REGULAR MONTHLY
MEETING OF THE CHISAGO LAKE TOWNSHIP BOARD
TUESDAY, MAY 15, 2018**

The Regular Monthly meeting for May was called to order at 7:00 pm by Chair Stirling. All Board members were present.

Chair Stirling then asked the Board for an approval of the minutes from the regular monthly meeting on April 17th, 2018 as presented, and wave the reading of the minutes. Chair Stirling asked for the following correction on the April 17th minutes under New Business:

“That the Board census was to add \$45,000 for Personal Property in Town Hall, delete coverage for voting machines, and delete Builders Risk coverage on the 2018 Annual Insurance Policy”.

A motion was made by Houle, seconded by Reed to approve the minutes from the regular monthly meeting on April 17th, 2018 with corrections as noted. Motion carried.

Chair Stirling then asked the Board for an approval of the minutes from the 2018 Board of Equalization Meeting & Reconvened Board of Equalization meeting, as presented, and wave the reading of the minutes. Chair Stirling asked for the following correction on the Board of Equalization Meeting & Reconvened Board of Equalization meeting minutes:

The title of the minutes read “2018 Board of Appeal and Equalization” versus “2018 Board of Equalization” and remove title “Assessor” from Daryl Moeller.

A motion was made by Houle, seconded by Reed to approve the minutes from the 2018 Board of Appeal and Equalization meeting and the minutes from the Reconvened 2018 Board of Appeal and Equalization meeting with corrections as noted. Motion carried.

Additions to Agenda and Approval of Agenda

Chair Stirling asked if anyone present had any additions or changes to the Agenda. Jolene Willie asked to be added to the Agenda. Chair Stirling then added Jolene Willie to the Agenda under New Business. A motion was made by Houle, seconded by Reed to approve the Agenda as amended. Motion carried.

Variances, Plats and Conditional Use Permits

- ❖ Gregg Radefeldt, 29560 Glader Blvd., Holt Beach Lot 12, came before the Board, to request a Variance to add an addition to the existing house close to the lot line. After review, a motion was made by Houle, seconded by Reed to approve the variance as requested. Motion carried.
- ❖ A request was received from Hillcrest RV Park for a 3.2 Liquor License. After review, a motion was made by Houle, seconded by Reed, to approve the 3.2 Liquor License for Hillcrest RV Park. Motion carried.

Old Business

- ❖ Bill Emeott, Dave Whitney, and 4 other property owners came before the Board to discuss asphalt paving improvements along 245th, from Lofton to Miller and north. Dan Boyum presented a Draft Feasibility Report. After review, there was a motion made by Houle, seconded by Reed to hold a public informational meeting on June 19th at 6:30 p.m., to discuss these improvements with property owners adjacent to 245th Street as well as those who use 245th Street to get to Lofton Avenue. Motion carried.

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- ❖ Chair Stirling informed the Board that the SHIP Grant Application for a Gazebo was approved and a Grant Agreement was received. Chair Stirling then asked the Board if they would like to enter into the Grant Agreement. After discussion, a motion was made Houle, seconded by Reed to approve and enter into the Grant Agreement. Motion carried.

New Business

- ❖ The Board received an application from XCEL Energy for permission to install gas service to 27466 Leah Ln. After review a motion was made by Houle, seconded by Reed to approve the application from EXCEL Energy. Motion carried.
- ❖ Jolene Willie came before the Board to introduce herself and inform them that she is going to be running for County Commissioner for District 1.

Road Report – Matt Wikelius

- ❖ Wikelius reported that they have started Grading, Brushing, and are getting ready to order chemicals for ditch spraying. He informed them that he will be getting a list of signs together that will need replacing and also a list of roads that will need some blacktop repair, etc., done this year.

Information for Officials

- ❖ Clerk Peterson notified the Board of up-coming Meeting and Events. Peterson reported that for the month of April 16 building permits were approved and issued within the Township; 2 were for a New Homes, 1 for sewer improvements, 3 for Pole building/Garage, and 10 were for other home improvements. Peterson informed the Board that she had attended a pre-election meeting at the government center to review upcoming elections. Peterson informed the Board that the Town Hall was rented on May 5th and everything went well.

Treasurer's Report Judy Straub

- ❖ After the Treasurer's report was presented a motion was made by Houle, seconded by Reed to approve the Financial Report with a balance of \$1,021,768.62, and pay the bills – Claim numbers 1105-1126. Total amount of the bills \$59,101.87. Motion carried.
- ❖ Chair Stirling then stated that next on the Agenda was to discuss Officials Salaries. After the Board reviewed the lists of duties the Treasurer and Clerk had provided they requested we add the amount of time to each duty and present it at the next meeting. After discussion a motion was made by Houle, seconded by Reed to table the Officials Salaries discussion to the next monthly meeting scheduled for June 19th. Motion carried.

Adjournment

Chair Stirling asked if anyone had any other business.

There being no further business a motion was made by Houle, seconded by Reed to adjourn the meeting at 8:45 pm. Motion carried.

Sherry Stirling, Chair
Chisago Lake Township

Jeanette Peterson, Clerk
Chisago Lake Township