

**MINUTES OF THE REGULAR MONTHLY
MEETING OF THE CHISAGO LAKE TOWNSHIP BOARD
TUESDAY, JULY 17, 2018**

The Regular Monthly meeting for July was called to order at 7:00 pm by Chair Stirling. All Board members were present.

Chair Stirling then asked the Board for an approval of the minutes from the Regular monthly meeting & minutes from the Informational meeting to discuss road improvements on 245th Street on June 19th, 2018, as presented, and wave the reading of the minutes. A motion was made by Houle, seconded by Reed to approve the minutes and wave the reading of the minutes from the Regular monthly meeting along with the minutes from the Informational meeting to discuss road improvements on 245th Street on June 19th, 2018. Motion carried.

Additions to Agenda and Approval of Agenda

Chair Stirling amended the Agenda adding speakers Lyle Johnson, Chris DuBose, and Jill Behnke, candidates for County Commissioner District 1. Chair Stirling then asked for the Agenda to be approved. A motion was made by Houle, seconded by Reed to approve the Agenda as amended. Motion carried.

Candidates for County Commissioner District 1

- ❖ Lyle Johnson – introduced himself and gave a presentation.
- ❖ Chris DuBose – introduced himself and gave a presentation.
- ❖ Jill Behnke – introduced herself and gave a presentation.

Variances, Plats and Conditional Use Permits

- ❖ Todd Peterson, 30795 Lofton Ave, came before the Board, to request annexation into the City of Chisago City, due to the fact that the septic system failed inspection so he would like to connect to City sewer. After review a motion was made by Houle, seconded by Reed to approve the annexation for the purpose to connect to city sewer. Motion carried.
- ❖ Jack Doepke, 27466 Leah Lane, came before the Board, to request a second driveway to access His back yard. He will follow our maintenance supervisor (Matt Wikelius's) advice to maintain proper drainage. After review a motion was made by Houle, seconded by Reed to approve the request for a 2nd driveway. Motion carried.
- ❖ Bill Emeott, Sandy Valleen, and Randy Tenge, from 245th and Miller Street, came before the Board to return the signed petitions for the Street Improvements on 245th from Lofton to Miller only with assessments, and for the Street Improvements on 245th from Lofton to Miller and 1,440' North with Assessments. Twenty three out of thirty five parcels signed the petitions, four were opposed, and 9 were no-shows. After discussion the Board informed them that they would follow up with an official public hearing on the Street Improvements for 245th from Lofton to Miller and 1,440' North with Assessments at a later date.

Old Business

- ❖ Clerk Peterson presented a list of elections judges for the Primary and General Elections for appointment by the Board. After review Stirling noticed that Jeanette Peterson, Clerk was not on the list. Clerk Peterson requested that she be added to the list. A motion was made by Houle, 2nd by Reed to approve the list of judges with the addition of Jeanette Peterson, Clerk. Motion carried.
- ❖ Chair Stirling then asked the Board to review the judges salary, Clerk Peterson informed the Board that in the past we paid the judges \$10.00/hr and the Head Judges \$12.00/hr. After review a motion was made by Houle, seconded by Reed to keep the judges salary the same at \$10.00/hr and \$12.00/hr. Motion carried.
- ❖ Knife River sent a quote in the amount of \$37,967.25 for the Shouldering, patching, subgrade prep and Agg Base for Ivywood Trail road improvements. After review a motion was made by Houle, seconded by Reed to accept and approve the Quote from Knife River in the amount of \$37,967.25 for Ivywood road improvements. Motion carried.

New Business

- ❖ Brandy Forga, 26215 Newton Ave. (Saddle Shores), came before the Board to discuss bringing Mid Continent internet service into Saddle Shores development. Mid Continent informed her that they would need to install a HUB which would cost approximately \$200,000. After discussion with the Board, Chair Stirling suggested that the Board set up a meeting with Mid Continent, Nancy Hoffman, and residents from Saddle Shores to gather more information.
- ❖ The Board received an application from XCEL Energy for permission to install overhead electric facilities to service a new home at 25220 Oakman Ave. After review a motion was made by Houle, seconded by Reed to approve the application from EXCEL Energy. Motion carried.
- ❖ The Board received an application from XCEL Energy for permission to replace, construct and therefore maintain a pad mount transformer at 34935 Linden Ave. After review a motion was made by Houle, seconded by Reed to approve the application from EXCEL Energy. Motion carried.

Road Report – Matt Wikelius

- ❖ Matt reported that they have completed the mowing, they have replaced culverts on Maxwell and ready for Limestone. Limestone will probably be done in August. The 911 signs have been delivered to the County and will be ready for pickup soon. EFA signs put a claim in with 3M regarding the faded signs, he will order the new signs as soon as he hears back from them. Three culverts along 250th street (Pioneer Development) need to be replaced before winter due to them being undersized for drainage from the development. The Township Maintenance will get the back driveway to the town hall ready for blacktop. Black top quotes will be available for August. A motion was made by Reed seconded by Houle to approve going out for quotes on Blacktopping the Town Hall parking lot. Motion carried.

Information for Officials

- ❖ Clerk Peterson notified the Board of up-coming Meeting and Events. Peterson reported that for the month of June 30 building permits were approved and issued within the Township; 4 were for a New Homes, 1 for a Temple, 1 for sewer improvements, 2 for Pole building/Garage, and 22 were for other home improvements.
- ❖ Peterson informed the Board that we received a Thank you card from the Chisago County Fair Board, and Chisago Lakes Community Meals for our donation.
- ❖ Clerk Peterson informed the Board that the reconvened Annual meeting is August 21, 2018 at 7:00 pm.
- ❖ Clerk Peterson notified the Board that she had applied for the Building permit to install the Gazebo at the Town hall.

Treasurer's Report Judy Straub

- ❖ After the Treasurer's report was presented a motion was made by Houle, seconded by Reed to approve the Financial Report with a balance of \$911,263.73, and pay the bills – Claim numbers 1154-1180. Total amount of the bills \$46,882.21. Motion carried.

Adjournment

Chair Stirling asked if anyone had any other business.

There being no further business a motion was made by Houle, seconded by Reed to adjourn the meeting at 8:20 pm. Motion carried.

Sherry Stirling, Chair
Chisago Lake Township

Jeanette Peterson, Clerk
Chisago Lake Township