

MINUTES OF THE REGULAR MONTHLY
MEETING OF THE CHISAGO LAKE TOWNSHIP BOARD
TUESDAY MARCH 21, 2017

The regular monthly meeting for March was called to order at 7:00 pm by Chair Stirling. Pledge of Allegiance to the Flag was said by group assembled. All Board members were present. Stirling then asked that the Minutes from; February 21st Regular Monthly Meeting; February 21st Board of Audit and Budget Meeting; Minutes from March 14th Annual Meeting and Election; and Minutes from March 14th Special Meeting; to be approved as presented. A motion was made by Nelson, seconded by Houle to wave the reading of the minutes and approve the minutes as presented. Motion carried.

Additions to Agenda and Approval of Agenda

No additions to the agenda. A motion was made by Houle, seconded by Nelson to approve the agenda as printed. Motion carried.

Variances, Plats and Conditional Use Permits

- ❖ William Holt came before the Board to request a Variance to be exempt from platting requirements, to create a new lot at location 32932 North Lakes Trail – PID #02.00648.10. After discussion a motion was made by Nelson, seconded by Houle to approve the Variance to create a new lot at location 32932 North Lakes Trail. Motion carried.
- ❖ Melanie Sanco came before the Board to request a 2nd Driveway on the North Boundary at 25843 Morgan Ave. After discussion a motion was made by Houle, seconded by Nelson to approve the 2nd Driveway on the North Boundary at 25843 Morgan Ave. Motion carried.
- ❖ Richard Nyquist came before the Board with a proposal to modify the SW End of Nueman Circle. After discussion the Board took no action.

Old Business

- ❖ Auditor Mike Pofahl submitted the 2016 Final Audit for Approval. A motion was made by Houle, seconded by Nelson to approve the 2016 Audit. Motion Carried.
- ❖ Chair Stirling stated that we have an agreement in place with the City of Lindstrom to move forward with the reclaim of Lakelawn Drive and the Board would like to do the reclaim in 2017. Township Engineer, Dan Boyum prepared a Resolution Ordering Improvement and Preparation of Plans on Lakelawn Drive from 288th to the South end. After discussion a motion was made by Nelson, seconded by Houle to approve the Resolution Ordering Improvements and Preparation of Plans on Lakelawn Drive. Motion carried.

Page Two – March Minutes

- ❖ Chair Stirling stated that Chisago County offered to reclaim the Otto Seal on Oriole Ave., and would like Township Engineer, Dan Boyum to prepare a feasibility report for distribution of assessments. There was discussion on whether to include the parcels on the feeder roads in the report. Township Engineer, Dan Boyum prepared a Resolution Ordering Preparation of Report on Improvement on Oriole Ave between Furuby Road and 360th Street. After discussion a motion was made by Houle, seconded by Nelson to approve the Resolution Ordering Preparation of Report on Improvement Oriole Ave., between Furuby Road and 360th Street. Motion carried.
- ❖ Chair Stirling stated that we received a petition from home owners on 245th Street to explore the possibility of having 245th Street paved. Dave Whitney came before the board with some questions in regards to a development. This discussion was for information only. After discussion a motion was made by Nelson, seconded by Houle to table paving 245th Street until 2018, due to budget constraints. Motion carried.

New Business

- ❖ Chris Sauro, with Country Mutual Insurance Company, came before the Board to review the Vehicle and Liability Insurance for 2017 with the Board. After review a motion was made by Houle, seconded by Nelson to approve the 2017 Insurance Package with Country Mutual. Motion carried.
- ❖ Chair Stirling stated that she had contacted MAT about Incorporation and they recommended her to a law firm out of St. Michaels. Chair Stirling contacted the law firm to see about availability dates and rates. Their rates are \$185.00/hr., but needed to get back to her about available dates and she has not heard back yet, so until Stirling hears back from them we will not be setting a date for a Community Meeting. No action was taken by the Board at this time.
- ❖ Chair Stirling reviewed request from Health, Recreational and Services for donations. After discussion a motion was made by Nelson, seconded by Houle to Table on how the money will be allocated until the April meeting. Motion Carried.

Road Report – Matt Wikelius

- ❖ Wikelius reported: No new information or changes since last month's report. New cover for Salt Shed has been ordered.

Update on new Township Hall

Houle reported that he spoke with Curt from Walter's and Curt stated that he was going to put the push on, to get it done. Chair Stirling setup a work session April 18th at 6:00pm, before the regular monthly meeting, to discuss the Rental Policy.

Page Three – March Minutes

Treasurer's Report – Judy Straub

After the Treasurer's report was presented a motion was made by Nelson, seconded by Houle to approve the Financial Report with a balance of \$1,271,518.62. Also pay the bills - Claim numbers 726, 735, 738, 739, 742 thru 762. Total amount of the bills \$31,839.02. Motion carried.

Re-Organization of Board for 2017

- ❖ Clerk Peterson administered the Oath of Office to newly re-elected Supervisor Sherry Stirling and Treasurer Judy Straub.
 - ❖ Clerk Peterson asked for nominations for Chairman. Stirling was nominated for Chairman. A motion was made by Nelson, seconded by Houle for Stirling as Chairman for 2017. Motion carried. Clerk Peterson turned the chair over to Chairman Stirling. Stirling asked for nomination for Vice-Chairman. Houle was nominated as Vice-Chairman. A motion was made by Nelson, seconded by Stirling for Houle as Vice-Chairman for 2017. Motion carried.
 - ❖ Chair Stirling asked the Board to Adopt a schedule for Board regular meetings to be held on the third Tuesday monthly. A motion was made by Houle, seconded by Nelson to have the Regular Board meetings scheduled to be held on the third Tuesday of each month. Motion carried.
 - ❖ Chair Stirling asked the Board to designate an official newspaper. A motion was made by Nelson, seconded by Houle to designate Chisago County Press as our official newspaper. Motion carried.
 - ❖ Chair Stirling asked the Board to designate a posting location for official notices. A motion was made by Nelson, seconded by Houle to designate the side of the Maintenance Bldg. for a posting location for official notices. Motion carried.
 - ❖ Chair Stirling asked the Board to designate banks as town depository. A motion was made by Houle, seconded by Nelson to designate the same three banks as we are currently using as town depository. Motion carried.
 - ❖ The Board approved salary increases for several Township employees. A motion was made by Nelson, and seconded by Houle for the following increases:
 - Matt Wikelius from \$25.25 to \$25.95 per hour Monday thru Friday; and \$38.93 for Weekends and Holidays. Effective January 1st, 2017.
 - Dale Anderson from \$22.15 to \$22.75 per hour Monday thru Friday; and \$34.13 for Weekends and Holidays. Effective January 1st, 2017.
 - Kent Reed from \$21.35 to \$21.95 Monday thru Friday; and \$32.93 for Weekends and Holidays. Effective January 1st, 2017. Motion Carried.
- Chair Stirling stated that the Supervisors have not had a salary increase for 17 years, since 2000. A motion was made by Houle, and seconded by Stirling to approve the following increase for Supervisors/Chair; Effective January 1st, 2017.
- Chair/Supervisor from \$600.00/Month to \$800.00/Month;
Supervisors from \$300.00/Month to \$500.00/Month. Motion Carried.

Page Four – March Minutes

- ❖ Chair Stirling stated that the Treasurer and Clerk's increase was incorporated when approved in December to sign up for the Pera Program.
- ❖ Janitor will stay the same, subject to change upon job duties in New Town Hall.

Information for Officials

Clerk Peterson reminded the Board members and Treasurer of the Spring Short Courses, Board of Appeal & Equalization Meeting and the Recycle Day coming up.

Adjournment

There being no further business a motion was made by Houle, seconded by Nelson to adjourn the meeting at 9:03 pm. Motion carried.

Sherry Stirling, Chairman
Chisago Lake Township

Jeanette Peterson, Clerk
Chisago Lake Township