

**MINUTES OF THE REGULAR MONTHLY
MEETING OF THE CHISAGO LAKE TOWNSHIP BOARD
TUESDAY, MARCH 20, 2018**

The Regular Monthly meeting for March was called to order at 7:00 pm by Chair Stirling. Pledge of Allegiance to the Flag was said by group assembled. All Board members were present.

Chair Stirling asked the Board for an approval of the Board of Audit & Budget meeting minutes from February 20th, 2018 as presented, and wave the reading of the minutes. A motion was made Houle, seconded by Nelson to approve the Audit & Budget meeting minutes from February 20th, 2018 as presented, and wave the reading of the minutes. Motion carried.

Chair Stirling then asked the Board for an approval of the minutes from the regular monthly meeting on February 20th, 2018 as presented, and wave the reading of the minutes. A motion was made Nelson, seconded by Houle to approve the minutes from the regular monthly meeting on February 20th, 2018 as presented, and wave the reading of the minutes. Motion carried.

Additions to Agenda and Approval of Agenda

Chair Stirling suggested the following changes to the March Agenda:

Remove item: D) under New Business – Health, recreational & Service Organization Contract for 2018 – due to the newly elected Supervisor (Dave Reed) not in attendance or sworn in yet.

Remove Section X): – Re-Organization of Board for 2018 - due to the newly elected Supervisor (Dave Reed) not in attendance or sworn in yet.

Remove item: B) under New Business – Country Financial Renewal due to agent Chris Sauro not in attendance.

Move item: A) under New Business – Jeff & Sue Meinholz, requesting 2nd driveway, to item: D) – under Variances, Plats & Conditional Use Permits.

A motion was made by Nelson, seconded by Houle to approve the agenda with changes noted. Motion carried.

Variances, Plats and Conditional Use Permits

❖ Thomas Hoch, 33465 N Lakes Trl, PID #02.00672.10, came before the Board, to request a variance to allow more than the maximum of 2000 sq. ft. of accessory structures in a RRII zoning area by building a new pole building on the property. After review a motion was made by Nelson, seconded by Houle to approve the variance as requested. Motion carried.

❖ Michael & Patty Burke, 32949 Northland Trl, PID #02.01002.00, came before the Board, to request a variance to add a bedroom/bath to their cabin, closer to the side property line and closer to the OHWM than the required setback. After review a motion was made by Houle, seconded by Nelson to approve the variance as requested. Motion carried.

❖ Mike DiSanto, representing owner Raymond Keller, 31625 Olinda Trl, came before the Board, to request a variance to build an addition on top of a current structure (garage). After review a motion was made by Nelson, seconded by Houle to approve the variance as requested. Motion carried.

❖ Jeff & Sue Meinholz, 10617 Lanesboro Way, North Branch, PID #02.01780.06, came before the Board to request a 2nd driveway. After review a motion was made by Nelson, seconded by Houle to approve the 2nd driveway request. Motion carried.

Old Business

- ❖ Scott Sellman, Emergency Management, Director, came before the board in regards to the Blue Address Signs. Matt Wikelius had some concerns on installation and replacement costs when signs are damaged, etc. Sellman informed him that we or the home owner would be responsible for any replacements that will need to be done and the cost of the replacements signs will be approximately \$8.00-\$10.00 each. Matt figures it will take approximately 30 minutes to install one sign. We have a total of 1,958 signs to install so it will take approximately 1,000 man hours. After discussion a motion was made by Houle, seconded by Nelson to approve the Resolution #20-02-2018 for Grant Award from Chisago County for Acceptance and Installation of Reflective Blue Address Signs. Motion carried.
- ❖ Scott Sellman, Lindstrom Fire Chief, along with Todd Bjorkman, Assistant Chief, and Ian Jorgenson, L.T., came before the Board to discuss the future plans, Radio's, building, fire equipment, etc. for Lindstrom Fire Department. Scott informed the Board that they were going to keep their existing Radio's and take over the purchase agreement and replace the Radio's as needed. He is thinking they may replace approximately five a year and is hoping to apply for some type of grant to help with the expense. Chair Stirling asked when they plan on Building a new fire station. Chief Sellman said they were looking at possibly 2020.
- ❖ Travis Greene, Center City Fire Chief, along with Jim Marxer, Assistant Fire Chief, came before the Board to discuss the future plans, Radio's, building, fire equipment, etc. for Center City Fire Department. They are going to be bringing their Fire Station up to code this year. They also are going to be keeping their existing Radio's and just replace them as needed.
- ❖ Auditor Mike Pofahl submitted the 2017 Final Audit report for Approval. After review a motion was made by Houle, seconded by Nelson to approve the 2017 Audit report as presented. Motion carried.
- ❖ Chisago Lake Township received certified letters from John Olinger, Lindstrom City Administrator on February 26th, 2018, re-submitting the annexation petition for 13 properties subject to the 2010 Resolution agreement for the construction and assessment for the City Sewer Service Area located on Lakelawn Drive, Glader Lane, Glader Blvd, and Olinda Trl. (These parcels were originally submitted to the Township for annexation on November 16, 2017 and Order Dismissing Notice of Intent to Annex received on January 9, 2018 from the Administrative Law Judge's). Per the Administrative Law Judge's order, separate petitions must be submitted for each contiguous group of parcels, and the parcels or groups of contiguous parcels are 60% or more bordered by the City as required by Minn. Stat 414.033, subd. 3. The City of Lindstrom is now re-submitting PID's for annexation. The Township has the options to: take no action, submit a written waiver, or submit written objections to the Office of Administrative Hearings. After review a motion was made by Nelson, seconded by Houle, to Take No Action based on the prior Resolution agreement in 2010. Motion carried.
- ❖ The Board reviewed the Petition received in February of 2017 from property owners on 245th Street requesting of having their road paved. After review a motion was made by Houle, seconded by Nelson to Approve Resolution #18-03-20 Ordering Improvements and Preparation of Plans from Stantec. Motion carried.

New Business

❖ Township Engineer Dan Boyum sent a request recommending approval of Final Payment to Knife River Corporation-North Central for the 2017 Street Rehabilitation for \$29,894.67, along with 1C-134 form and Lien Waivers. A motion was made by Houle, seconded by Nelson to approve final payment of \$29,894.67 to Knife River Corporation-North Central. Motion carried.

Road Report – Matt Wikelius

❖ Matt Wikelius reported that they are just dealing with the roads as permitted. Wikelius informed the Board that he received a quote from Bjorklund for hauling limestone at \$6.30 per ton for an estimated qty of 4,500 ton. After review a motion was made by Houle, seconded by Nelson to accept the bid from Bjorklund and hire them to haul limestone for Chisago Lake Township. Motion carried.

Information for Officials

❖ Clerk Peterson notified the Board of up-coming Meeting and Events. Peterson reported that for the month of January and February nine building permits were approved and issued within the Township; 1 was for a New Home, 1 was for a new pole building, and 7 were for other home improvements. Peterson reported that the Township election expenses total \$356.00.

Treasurer's Report – Judy Straub

❖ After the Treasurer's report was presented a motion was made by Nelson, seconded by Houle to approve the Financial Report with a balance of \$1,106,717.33, and pay the bills - Claim numbers 1060-1086. Total amount of the bills \$50,661.37. Motion carried.

Adjournment

Chair Stirling asked if anyone had any other business.

Supervisor John Nelson reminded the Board that they will need to appoint a new representative to serve on the Sewer Board for South Center Sanitary District.

There being no further business a motion was made by Houle, seconded by Nelson to adjourn the meeting at 8:45 pm. Motion carried.

Sherry Stirling, Chair
Chisago Lake Township

Jeanette Peterson, Clerk
Chisago Lake Township