

MINUTES OF THE REGULAR MONTHLY
MEETING OF THE CHISAGO LAKE TOWNSHIP BOARD
TUESDAY SEPTEMBER 19th, 2017

The Regular Monthly meeting for September was called to order at 7:00 pm by Chair Stirling. Pledge of Allegiance to the Flag was said by group assembled. All Board members were present. Chair Stirling then asked for an approval of the Minutes as presented and wave the reading of the minutes. A motion was made Houle, seconded by Nelson to approve the minutes from the August 15th meeting as presented. Motion carried.

Additions to Agenda and Approval of Agenda

Chair Stirling asked if anyone present had any additions or changes to the Agenda. Chair Stirling suggested addressing the items on the Agenda with the residents that were present first. A motion was made by Houle, seconded by Nelson to approve the Agenda with Chair Stirling's suggestions. Motion carried.

Variances, Plats and Conditional Use Permits

- ❖ The Board reviewed a variance from Michael & Bonita Olmschenck to remove current residential building and build new home right up to the road right of way, to keep the entire structure out of the floodplain at 14319 322nd Street, Lindstrom, Minn. After discussion a motion was made by Nelson, seconded by Houle to approve the Variance and plan to remove current residential building and build new home right up to the road right of way, to keep structure out of the floodplain at 13419 322nd Street, Lindstrom, Minn. Motion Carried.
- ❖ Tom Beber, at 12105 285th Street, came before the Board requesting to add a second driveway on his property. After review a motion was made by Houle, seconded by Nelson to approve the second driveway permit. Motion Carried.

Old Business

- ❖ Town Hall Update – Matt Wikelius reported that QC Companies has completed the cleaning and polishing of floor and turned out great. Rivard Paint and Stain is repainting the walls with a high quality paint. This needed to be done due to the original contractor using poor quality paint. A motion was made by Houle, seconded by Nelson to authorize payment for the painting once completed and approved. Motion Carried. Once the painting is complete Curt is going to come in and grout around base board. Wayne is going to follow up with Curt on the final payment to Walters. Clerk will post and publish notice that the Township meeting will be held in the New Township Building beginning in October. Chair Stirling stated that some furniture was purchased by not all. Clerk Peterson presented some options for desks, after discussion a motion was made by Houle, seconded by Nelson to purchase two desks. Motion Carried. The Board also discussed Table and Chairs for the large room, after discussion a motion was made by Houle, seconded by Nelson to purchase tables and chairs to accommodate the large banquet room. Motion carried.

New Business

- ❖ Mike Sewell, at 35868 Oriole Ave., came before the Board to discuss combining his three parcels into one. After some discussion with his neighbors he changed his mind and is not making any changes to his parcels at this time. No action was taken.
- ❖ The Board reviewed a request from Chase and Laura Peloquin to annex property located at 29067 Machmeier Court, parcel ID #02.00047.10. After review a motion was made by Houle, seconded by Nelson to table the annexation request from Chase and Laura Peloquin until next month meeting and request their presence. Motion Carried.
- ❖ Butch Johnson from Victor Agency came before the Board to discuss the 2018 Health Plan Insurance Renewal for the Township Employee's. After discussion the Board asked if they could take this under advisement and get back to him. Butch agreed and suggested we make a decision and get back to him by November 15th. No action was taken at this time.
- ❖ The Board reviewed the request to Support the re-issue of a State Disposal System Permit to Blue Waters Leisure Park at 13100-318th Street. After review a motion was made Houle, seconded by Nelson to approve and support the re-issue State Disposal System Permit to Blue Waters Leisure Park at 13100 – 318th Street. Motion Carried.
- ❖ The Board reviewed an application from EXCEL Energy for permission to replace an existing pole & hanging a transformer on that pole to serve a new house at 34933 Vibo Trl. Work to begin after August 31, 2017 and completed by December 31st, 2017. After review a motion was made by Nelson, seconded by Houle to approve the application from EXCEL Energy. Motion Carried.
- ❖ The Board discussed hiring Ledin Hofstad Troth & Fleming, Ttd., as a legal counsel for the Township. After review of the contract and discussion a motion was made by Houle and seconded by Nelson to retain Ledin Hofstad Troth & Fleming, Ltd., as legal counsel for the Township for 1 year. Motion Carried.
- ❖ The Board reviewed the Legal Fee Agreement from Barna, Guzy & Steffen, Ltd., ("Firm") in regards to Legal counseling regarding potential annexation and special assessment issues with the City of Lindstrom. No action was taken at this time.
- ❖ The Board discussed the City of Lindstrom's Growth Area Plan. Chair Stirling stated that the City of Lindstrom's Attorney had contacted our Attorney, David Schaps in regards to future Orderly Annexation Plan. After discussion, Houle suggested that we draft a letter and send to the City of Lindstrom stating that they or their Attorney should not contact our Attorney, David Schaps directly. If the City of Lindstrom would like to setup a meeting with the Township to discuss future Growth Area Plans, they are to contact the Township Clerk and be put on the regular monthly meeting Agenda and forward any documentation in advance. If the City of Lindstrom would like to hold a special meeting with the Township outside of the Regular Monthly meeting then they will be held for any additional fees. Also, if the City of Lindstrom has questions or concerns for our Attorney they must contact us first and we will contact our Attorney if needed.

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Road Report – Matt Wikelius

- ❖ Matt Wikelius reported that they have applied Limestone on 250th Street from Lofton Ave., to Manning Trl., 245th Street from Lofton Ave., to Miller Ave., Lindo Trl., west of Lincoln Road, and Quinlan Ave., from Furuby Rd to Little Lake Rd. This Road is shared with the Shafer Township so 534 tons will need to be billed to Shafer Township.
- ❖ Magnesium Chloride will be applied to the following road the end of this week: 250th Street, 245th Street, Panola Drive, Ivywood Trail, and Quilan Ave., from County Rd 20 to Little Lake Road. This road is a shared road with Shafer Township so we need to bill them for 998 gallons Magnesium Chloride when completed.
- ❖ Lakelawn Drive paving is completed. Knife River will shoulder with limestone likely next week weather permitting.
- ❖ Oriole Avenue has been reclaimed, reshaped, possibly base coat of pavement by the end of the week.
- ❖ Scrub Seal has been applied to Mentzer Trail and North Lakes Lane.

Information for Officials

- ❖ Clerk Peterson notified the Board of up-coming Meetings and Events. Peterson reported that for the month of August; 30 building permits had been approved and issued within the township; 1 was for new home build, 4 were to replace sewer systems, 3 were for additions such as Garages/ Pole Sheds, and 22 were for other home improvements such as, roofs, siding, and windows.

Treasurer's Report – Judy Straub

- ❖ After the Treasurer's report was presented a motion was made by Nelson, seconded by Houle to approve the Financial Report with a balance of \$1,335,726.75, and pay the bills - Claim numbers 904-927. Total amount of the bills \$225,959.28. Motion carried.

Chair Stirling asked if anyone had any other business. Matt Wikelius notified the Board that the MN DOT Fall Expo is October 5th, 2017 and the maintenance department is planning on attending. Chair Stirling notified Clerk Peterson to contact Air Fresh to have the Porta Potty removed from Moody Park.

Adjournment

- ❖ There being no further business a motion was made by Nelson, seconded by Houle to adjourn the meeting at 8:19 pm. Motion carried.

Sherry Stirling, Chairman
Chisago Lake Township

Jeanette Peterson, Clerk
Chisago Lake Township